

ANY STUDENT EXPECTING TO ADVANCE TO CANDIDACY MUST HAVE ALL PRE-CANDIDACY CONDITIONS MET **AT LEAST TWO WEEKS BEFORE** THE FIRST DAY OF THE SEMESTER OF ADVANCEMENT:

- * Finalized and complete Program of Study with advisor/committee chair and program director signatures
- * Dissertation Committee Form with approved committee members, with all signatures except the dean's
- * a memo from Committee Chair to program director stating satisfactory performance on the qualifying exam
- * an approved Proposal manuscript and cover sheet with all signatures except the dean's
- * all coursework completed

The paperwork for all of the above should be forwarded to Mary-Margaret Flannery in the program office, Occoquan Bldg., Room 414.

All potential candidates must have the entirety of their paperwork, approvals, and signatures completed a minimum of two weeks before the semester of expected advancement.