



Undergraduate Academic Affairs  
 College of Humanities and Social Sciences  
 College of Science  
**SUSPENSION OVERRIDE REQUEST**

	<b>OFFICE USE ONLY</b>
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\*Mr/Ms \_\_\_\_\_

\*G#: \_\_\_\_\_

\*Address: \_\_\_\_\_

\*GMU email: \_\_\_\_\_@gmu.edu

Official correspondence may be sent to this address.

\_\_\_\_\_

City                      State                      Zip

Telephone: if yes, we will leave a detailed message on voice mail

Home ( ) \_\_\_\_\_ Message? yes/no

Cell/Work ( ) \_\_\_\_\_ Message? yes/no

\*Major: \_\_\_\_\_

**\*Required Information**

Note that any required documentation must be provided within 30 days of receipt of your request to the Undergraduate Academic Affairs Office. **After 30 days, the request will be automatically denied.**

**Semester (circle):** Fall Spring Summer **Year** \_\_\_\_\_ **Is this a first or second suspension?** \_\_\_\_\_

Please work with your advisor to come up with an appropriate schedule, then list your proposed schedule for semester.  
*(Please keep in mind that suspension overrides are typically only allowed for up to 6 or 7 credits)*

Proposed Schedule

Alternate Course

\_\_\_\_\_

\_\_\_\_\_

Advisor's Signature: \_\_\_\_\_

Please explain the circumstances that led up to your suspension. What steps have you taken to improve your academic situation?

**Read and Sign:** I understand that requests are not effective unless approved by the Undergraduate Academic Affairs Office. I certify that the above information is accurate and not in violation of the Honor Code. Acceptance of requests for Dean's review does not guarantee approval or a definite date when a decision can be reached. I have read and will comply with the rules, regulations, requirements and academic policies of the college and university.

\_\_\_\_\_  
 Student's Signature

\_\_\_\_\_  
 Date